

Government of Jammu & Kashmir
Office of the Public Information Officer,
Directorate of Agriculture Kashmir, Lalmandi Srinagar

**The Director Agriculture,
Kashmir,**

No:-PIO/2017-18/118-19

Dated:- 22-07-2017

Sub:- *Disclosure of information under Section-4(1)(b) of the Right to Information Act. 2009.*

Sir,

In light of circular of GAD bearing No:-18-GAD of 2016 Dated:-22.03.2016.

Wherein, all the Departments viz; Administrative as well as line Departments, are directed to disclose their information in terms of Sec-4(1)(b) of the Right to Information Act. 2009, and appointment of Public Information Officer/ first appellate authorities, are made good immediately, under an intimation to the General Administration Department.

In response to Circular No:-18-GAD of 2016, Dated:-22.03.2016, below mentioned officers have submitted their information to host on official website of Director Agriculture Kashmir are as under.

S.No.	Name of Office
01-	Seed Pathologist Kashmir.
02	Agriculture Chemist Kashmir.
03-	Seed Analyst Kashmir.
04-	Assistant Entomologist Kashmir

It is therefore requested, that the I/c technical Assistant Computer section Directorate of Agriculture Kashmir, please be allowed to update the desired information on official website of Director Agriculture Kashmir.

Yours faithfully

**Public Information Officer
Directorate of Agriculture,
Lalmandi Srinagar**

Copy to the:-

01-Commissioner / Secretary to the Government of J&K General Administration, Civil Secretariat, Srinagar, for favour of information please.

*Incharge website
Kindly upload info on website
AK
22/07/17*

JK

Office of the Agriculture Chemist Kashmir
Department of Agriculture,
Lal Mandi, Srinagar.

The Public Information Officer,
Directorate of Agriculture,
Lal Mandi, Srinagar.

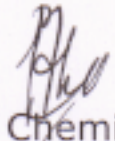
No. ACK/2017-18/247 Dated: 22-06-2017.
Subject: Implementation of provision of the section
4b (I to XVII), 4 (c) (d) of the RTI Act -
2009 of J & K State.
Reference No.: your reference no. PIO/2017-18/66-101, dated: 20-06-2017.

Sir,

On the subject and reference cited above, the reply in the matter stands submitted (copy enclosed) vide this office letter No.s ACK/2015-16/198, dated: 01-12-2015, and ACK/Estt/2016-17/116-17, dated: 29-04-2016.

However, the revised information on various points (ix, x & xi) are enclosed herewith for information.

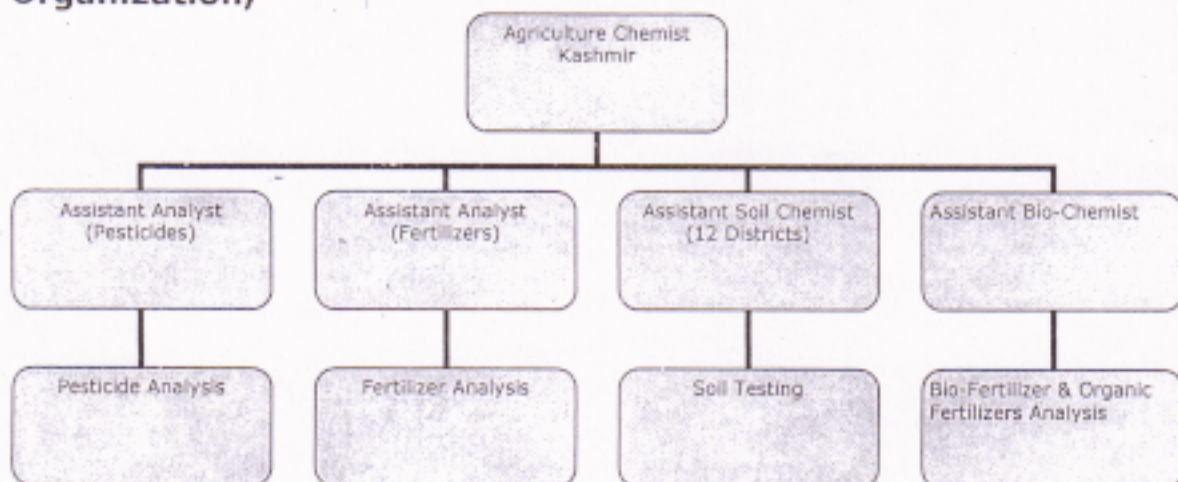
Yours faithfully,


Agriculture Chemist Kashmir
Department of Agriculture,
Lal Mandi, Srinagar

Compile the
encl. - 05 leaves
24/6

i) the particulars of its organization, functions and duties;

Organization;



Functions and duties;

- Analysis of Pesticides, Fertilizers & Soil Samples.
- Interpretation of results of Pesticides & Fertilizers under Insecticide Act-1968 & Fertilizer Control Order-1985, and Soil as per package of practices.
- In addition Agriculture Chemist Kashmir oversees the Administrative, Financial aspects of Quality Control and technical aspects of Soil Testing.

ii) the powers and duties of its officers and employees;

The post of Agriculture Chemist Kashmir is notified under Insecticide Act-1968 & Fertilizer Control Order-1985, Government of India, Ministry of Agriculture & Cooperation. He Acts and exercises all powers delegated to him in letter & spirit under the Insecticide Act-1968 & Fertilizer Control Order -1985.

- iii) **the procedure followed in the decision making process, including channels of supervision and accountability;**

The decision making processes are also followed in accordance to the Insecticide Act-1968 and Fertilizer Control Order-1985 and in case of Soil testing the procedures are followed as per the technical and scientific guidelines.

- iv) **the norms set by it for the discharge of its functions;**

The norms are also set under the preview of the Insecticides Act-1968 and the Fertilizer Control Order-1985.

- v) **the rules, regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions;**

The Pesticides Act-1968, Insecticide Rules-1971 & Fertilizer Control Order-1985, CSR-I & II, Financial Codes Vol. I & II, Delegation of Powers manual, Package of practices, etc.

- vi) **a statement of the categories of documents that are held by it or under its control or used by its employees for discharging its functions;**

Service books,
Pay Acquittance rolls,
Insecticide Act-1968,
Insecticide Rules-1968,
Fertilizer Control Order-1985,
Package of Practices,
CSR, Vol I & II.

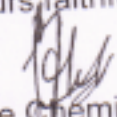
- vii) **Not Applicable,**
viii) **Not Applicable,**

Office of the Agriculture Chemist
Department of Agriculture,
Lalmandi Srinagar.

(ix) Statement showing contact No's of the officers/officials

S.No.	Name of the officer/official	Designation	Contact No.
01	Nisar Ah. Wani	Agri. Chemist	9469080023
02	Tabasum Naz	Asstt. Analyst	9469044445
03	Rashid Ah. Wani	Res. Asstt	9906532636
04	Nazir Ah. Langoo	Res. Asstt	9419601735
05	Dildar Ahmad Shah	Res. Asstt.	9906693205
06	Javid Ahmad Shah	Res. Asstt	9419408638
07	Mushtaq Ahmad Khan	Res. Asstt	9858342611
08	Asifa Nabi	Res. Asstt	9419425488
09	Aijaz Hassan Mir	Analytical Asstt	9622220435
10	Ifran Muneer Mir	-do-	9419054173
11	M.Yousuf Wani	Technician	9858500910
12	Syed Javid Ah. Shah	VAEA	9906761507
13	Sajad Hassan Mir	VAEA	9469270745
14	Shabnum Hakeem	VAEA	9419312937
15	Muneera Akhtar	VAEA	7298877109
16	Ansar-ul Rubani	VAEA	9419773019
17	Peer Gh. Jeelani	VAEA	9419025865
18	Mohd. Yousuf Bhat	VAEA	8803490205
19	TanveerAnwar Rafiqi	VAEA	9622759439
20	Manzoor Ah. Ashrafi	VAEA	9797110365
21	Mirza Abdur Rouf	VAEA	9622924706
22	Mohd. Arif Sofi	VAEA	7780842578
23	Ab. Hamid Bhat	Sr.Asstt	9906543673
24	Abdul Hamid Lone	Lab. Asstt	9596474340
25	Abdul Rashid Bhat	Lab. Asstt.	
26	Gulzar Ah.Dandroo	Lab. Asstt.	9906534402
27	Shahin Akther	Jr.Asstt	9596447119
28	Fayaz Ahmad Dar	Lab. Asstt	9906702544
29	Mohd. Afzal Sopori	Driver	9797725634
30	Aman-ulah Kozgar	Sample Collector	9596157518
31	Mrs. Hafiza	Lab. Attendant	9596301168
32	Mushtaq Ahmad joo	Lab. Attendant	9906413198
33	Mukhtar Ahmad Mandoo	Lab. Attendant	9419097171
34	Muzaffar Ahmad wadoo	Lab. Attendant	9796128387
35	Balwindar Singh Bali	Lab. Attendant	9086802969
36	Mehreen	Lab. Attendant	9622442849
37	Shameema Bano	Orderly	8803947401
38	Gulam Hassan Sheikh	Orderly	9596107943
39	Mymoona Akthar	Helper	9055110316

Yours faithfully

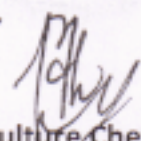

 Agriculture Chemist Kashmir
 Department of Agriculture
 Lalmandi Srinagar

**(X) The monthly remuneration received by each of its officers and employees,
including the system of compensation as provided in its regulations;**

Name	Desgn.	B.P	G.P	Total	D.A. 125%	Medical	HRA	CCA	Total	Sub	Ref	SU	I/ Tax	Net Payable
01 Nisar Ah. Wani	Agri. Chemist	31370	5200	36570	45713	300	7314	120	90017					90017
02 Tabasum Naz	Asstt. Analyst	25750	4800	30550	38188	300	6110	120	75268	20000		97	4000	51171
03 Rashid Ah. Wani	Res. Asstt	30242	5200	35442	44303	300	7088	120	87253	7000			1000	79253
04 Nazir Ah. Langoo	Res. Asstt	30808	5200	36008	45010	300	7202	120	88640	15000				73640
05 Dildar Ahmad Shah	Res. Asstt.			Pay with held										
06 Javid Ah. Shah	Res. Asstt	16150	4800	20950	26188	300	4190	120	51748	10000		704	500	40544
08 Asifa Nabi	Res. Asstt	16150	4800	20950	26188	300	7702	120	88640	30000		1064	6000	42640
09 Alijaz Hassan Mir	Analytical Asstt	16770	4800	21570	26963	300	4314	120	53267	5000	9500	886	500	37381
10 Ifran Muneer Mir	-do-	27310	4800	32110	40138	300	6422	120	79090	10000		158	4000	64932
11 M. Yousuf Wani	Technician	13450	4260	17710	22138	300	3542	120	43810	20000		610		23200
12 Syed Javid Ah. Shah	VAEA	10130	4200	14330	17913	300	2866	120	35529	3224		1000		31305
13 Sajad Hassan Mir	VAEA	10130	4200	14330	17913	300	2866	120	35529	3224		1000		31305
14 Shabnum Hakeem	VAEA	10130	4200	14330	17913	300	2866	120	35529	3224		836		31469
15 Muneera Akhtar	VAEA	10130	4200	14330	17913	300	2866	120	35529	3224		1488		30817
16 Ansar-ul Rubani	VAEA	10130	4200	14330	17913	300	2866	120	35529	3224		840		31465
17 Peer Gh. Jeelani	VAEA	10130	4200	14330	17913	300	2866	120	35529	3224		1136		30234
18 M. Yousuf Bhat	VAEA	9710	4200	13910	17388	300	2782	120	34500	3130		1296		30074
19 TanveerAnwar Rafiqi	VAEA	9710	4200	13910	17388	300	2782	120	34500	3130		1064		30306
20 Manzoor Ah. Ashrafi	VAEA	9710	4200	13910	17388	300	2782	120	34500	3130		1488		29982
21 Mirza Abdur Rouf	VAEA	9710	4200	13910	17388	300	2782	120	34500	3130		944		30426
22 Mohd. Arif Sofi	VAEA	9710	4200	13910	17388	300	2782	120	34500	3130				30741
23 Ab. Hamid Bhat	Sr. Asstt	13680	2800	16480	20600	300	3296	65	40741	10000				27377
24 Abdul Hamid Lone	Lab. Asstt	10570	2100	12670	15838	300	2534	35	31377	4000				24372
25 Abdul Rashid Bhat	Lab. Asstt.	9620	1900	11520	14400	300	1152	0	27372	3000	3500	103		25263
26 Gulzar Ah. Dandroo	Lab. Asstt.	9950	2400	12350	15438	300	2470	65	30623	2000		732		10367
27 Shahn Akther	Jr. Asstt	8330	1900	10230	12788	300	2046	35	25399	2000	12300	139		25263
28 Fayaz Ah/ Dar	Lab. Asstt	9860	2400	12260	15325	300	2452	65	30402	5000		131		25207
29 M. Afzal Sopori	Driver	10650	2400	13050	16313	300	2610	65	32338	7000		124		16848
30 Aman-ulah Kozgar	Sample Collector	8660	1400	10060	12575	300	2012	25	24972	1000	7000	510		15997
31 Mrs. Hafiza	Lab. Attendant	8470	1400	9870	12338	300	1974	25	24507	1000	7000	510		15997
32 Mushtaq Ahmad Joo	Lab. Attendant	8490	1400	9890	12363	300	1978	25	24556	1000	5000	1143		16913
33 Mukhtar AhMandoo	Lab. Attendant	8390	1800	10190	12738	300	2038	35	25301	2000	5500	90/-		17711
34 Muzaffar Ah. wadoo	Lab. Attendant	8390	1800	10190	12738	300	2038	35	25301	1500	5000	597		18204
35 Balwinder Singh Ball	Lab. Attendant	4620	1300	5920	7400	300	1184	25	14829	1332				13497
36 Mehreen	Lab. Attendant	4620	1300	5920	7400	300	1184	25	14829	1332				14798
37 Shameema Bano	Orderly	7690	1400	9090	11363	300	1818	25	22596	3000	4000	798		13586
38 Gh. Hassan Sheikh	Orderly	9270	1800	11070	13838	300	1107	0	26315	4000	7400	1329		
39 Mymoona Akthar	Helper	8490	1800	10290	12863	300	2058	35	25546	1500	5500	701		17845

Statement showing Budget Allocation for the year 2017-18

C Head	Unit of Appropriation	Budget	Expenditure
2401-Dir & Adm.	Salary	49.79	23.65
-do-	RRT	1.11	0
2402 Soil & Water	Salary	12.00	6.01
2401 DLMR	Salary	5.40	2.66
2415 ARE	Salary	29.22	16.68
-do-	O.E.	0.60	0.17
-do-	T.E.	0.20	0
-do-	M & S	0.45	0
-do-	M & E	0.27	0
-do-	Outsourcing upkeep	0.54	0.53
-do-	Tel.	0.10	0
-do-	Pol.	0.10	0
2071-NPS	Marching Share	2.50	0.38
4401-Cap outlay	Strengthening/upgradati on of state Pesticide Lab	5.00	0
-do-	M & S	1.00	0


 Agriculture Chemist
 Deptt. of Agri.
 Lalmandi Srinagar

Office of the Seed Pathologist,
Department of Agriculture Kashmir.

The Public Information officer,
Directorate of Agriculture,
Lalmandi Srinagar.

No:SPK/Estt./2017-18/118

Dated: 8/7/2017

Subject: Information under Section 4(1) b of the Right to information Act,2009 of J&K state.

Ref.: Your Communication No.:PIO/2017-18/66-101 Dated: 20/06/2017.

Sir,

Regarding the above mentioned subject and reference, kindly find enclosed herewith the information under section 4(1)b of the right to information Act-2009 of J&K State for favor of information and necessary action at your end please.

Yours Faithfully,

Seed Pathologist,
Department of Agriculture,
Lalmandi Srinagar.

Complete
8/7/17

**Office of the Seed Pathologist,
Department of Agriculture Kashmir.**

Catalogue Index: Information under Section 4(1) b of the Right to information Act,2009 of J&K state.

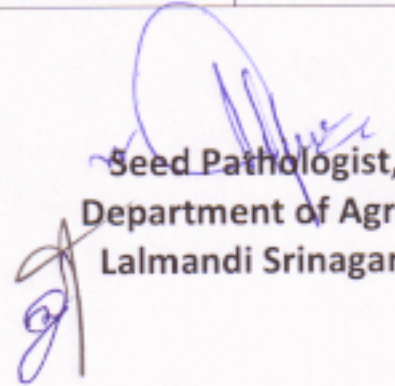
- i. Seed pathologist, Research Assistant, Jr.-Assistant, Lab Attendant, Chaffer, Orderly, Helper.
The main function of the organization is laboratory work and field inspections.
- ii. To analyze seed/ plant health and to issue advisory accordingly.
- iii. Material is received from Divisional seed certification Officer for analysis. After analysis the result report are submitted to same officer for information and besides advisory is provided to concerned quarters.
- iv. The norms are set jointly by Director Agriculture Kashmir, Joint Director Agriculture (Inputs) Kashmir and Seed Pathologist.
- v. Laboratory is notified by NIPHM Hyderabad and is governed by their rules and regulations.
- vi. Documents pertain to Seed and Plant health only.
- vii. Plant health Clinic organised by the Department of Agriculture Kashmir.
- viii. Director Agriculture Kashmir and Seed Pathologist.
- ix. Seed Pathologist..... 9419449900
Research Assistant..... 9797017296
Jr-Assistant.....
Lab attendant..... 9906500482
Orderly 9797284535
- x. According to J&K CSR
- xi. Major Account Head 2401Plant Protection Scheme and 2415 Agri-Research and Education Non-Plan.
- xii. N.A
- xiii. N.A
- xiv. Information with regard to Plant/Seed Health is communicated to concerned quarter.
- xv. Through print media, T.V, Kissan Mellas.
- xvi. P.I.O (Ali Mohd. BHat Jr-Scientist)
- xvii. Awareness regarding Technology know how is disseminated during farmers awareness camps organized by the department from time to time.



**Office of the Seed Pathologist,
Department of Agriculture Kashmir.**

X. Remunerations.

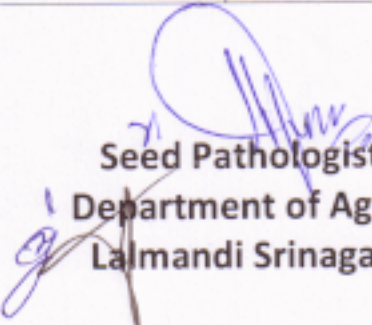
S.No.	Designation	Pay Band	Grade Pay
1	Seed Pathologist	15600-39100	6600
2	Research Assistant	19300-34800	4800
3	Jr-Assistant	5200-20200	1900
4	Driver	5200-20200	2400
5	Lab Attendant	4440-7440	1400
6	Orderly	4440-7440	1400


**Seed Pathologist,
Department of Agriculture,
Lalmandi Srinagar.**

**Office of the Seed Pathologist,
Department of Agriculture Kashmir.**

X. Remunerations.

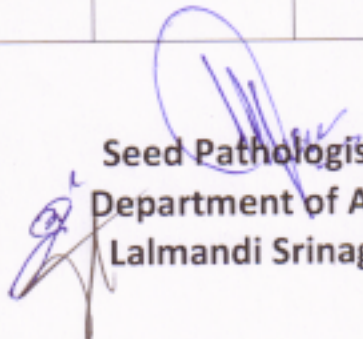
S.No.	Designation	Pay Band	Grade Pay
1	Seed Pathologist	15600-39100	6600
2	Research Assistant	19300-34800	4800
3	Jr-Assistant	5200-20200	1900
4	Driver	5200-20200	2400
5	Lab Attendant	4440-7440	1400
6	Orderly	4440-7440	1400


**Seed Pathologist,
Department of Agriculture,
Lalmandi Srinagar.**

**Office of the Seed Pathologist,
Department of Agriculture Kashmir.**

XI. Budget allocation, particulars of all plans.

S.No.	Account head/ name of Scheme	Unit of appropriation	Amount allotted for the year 2017-18 (Rs.in lacs)	Expenditure upto 06/2017	Remarks
1	2415 Agriculture Research & education	Salary	15.50	736260=00	
2		Up-keep	-	-	
3		O.E	0.30	21828=00	
4		T.E	0.20	20000=00	
5		M&S			
6		M&E			
1	2401 Plant Protection scheme	Salary	2.00	88911=00	
2		T.E	0.20	20000=00	
3		O.E	0.30	7200=00	
4		Up-Keeping	0.41	31950=00	
5		M&S			
1	2401 (Direction & Adm.	Salary	4.20	200970=00	
		T.E	-	-	-
1	4401 Capital outlay on crop Husbandry	M&E	1.00	-	
1	2071 Pension & other Benifits	10 % NPS	0.45	30676=00	


**Seed Pathologist,
Department of Agriculture,
Lalmandi Srinagar.**

The Public Information Officer,
Directorate of Agriculture,
Kashmir Division.

No.: SA/Estt/2017-18/ 153

Dated: 17/07/2017.

Subject: Implementation of provisions of the Section 4b(i to xvii), 4(c) to (d) of RTI Act-2009 of J & K State.

Reference: No. PIO/2017-18/66-101 dated 20.06.2017.

Sir,

Kindly refer to your endorsement under the subject referred to herein above. In this regard, the information sought relevant to this establishment under Section 4b(i to xvii) is as under:

- (i) **Particulars of its organization, functions and duties:** To assess the quality of seed samples and to explore whether or not the indented seed lot conforms to the minimum standards of seed certification with respect to various parameters, viz., Physical Purity, Germination, Viability, Genetic Purity, and Moisture Content.
- (ii) **The powers and duties of its officers and employees:** As prescribed under Seed Act and Seed Rules.
- (iii) **The procedure followed in decision making process, including channels of supervision and accountability:** Working of Seed Testing Laboratory is governed by the Rules and procedures as laid down in Seed Act and Seed Rules as amended from time to time.
- (iv) **The norms set by it for the discharge of its functions:** The norms are set jointly by Director Agriculture Kashmir, Joint director Agriculture (Inputs) and Seed Analyst Kashmir in consultation with Seed Act and Seed Rules.
- (v) **The rules, regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions:** They include Seed Act, Seed Rules, Seed Testing Manual, Indian Minimum Seed Certification Standards.
- (vi) **A statement of the categories of documents that are held by it or under its control:** Seed Act, Seed Rules, Seed Testing Manuals, Indian Minimum Seed Standards Manual, Analysis Records, Analysis Report Books.
- (vii) **The particulars of any arrangement that exists for consultation with, or representation, by the members of the public in relation to the formulation of its policy or implementation thereof:** Not Applicable.
- (viii) **A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or**



the minutes of such meetings are accessible for public: Director Agriculture Kashmir and Seed Analyst Kashmir in consultation with Seed Act and Seed Rules.

(ix) *A directory of its officers and employees:*

S. No.	Name of the Officer/Official	Designation	Contact No.
1.	Gulzar Ahmad Bhat	Seed Analyst	9419002840
2	Syed Tafazal Hussain Madni	Senior Scientific Assistant	9906662728
3	Ramesh Chander	I/C Senior Scientific Assistant	9419070809
4	Jawahira Jabeen	I/C Senior Scientific Assistant	9419465850
5	Owais Mirza	Junior Agriculture Extension Assistant	8825018275
6	Mohammad Sidiq Ganai	Junior Scientific Assistant	9697971802
7	Gh Mohiuddin Wani	Junior Scientific Assistant	9596320689
8	Gh Hassan Lone	Junior Scientific Assistant	9797975994
9	Mukhtar Ahmad Sheikh	Junior Scientific Assistant	9469060423
10	Mubeena Akhtar	Junior Assistant	9596582058
11	Nasreen Jan	PPO	9906691629
12	Manzoor Ahmad Bhat	Lab. Attendant	9469287172
13	Nuzhat Parveen	Orderly	9858333620
14	Gh Nabi Sheikh	Helper	-----
15	Abdul Majid Wagay	Helper	9797997343
16	Saima Amin	Gardner	9797145905

(x) *The monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations: As per J & K CSR.*

S. No.	Post/Designation	No. of Posts	Vaccant	Pay Band	Grade Pay
1.	Seed Analyst	01	Nil	9300-34800	5200
2	Senior Scientific Assistant	03	Nil	9300-34800	4800
3	Junior Scientific Assistant	05	01	5200-20200	2400
4	Junior Assistant	01	Nil	5200-20200	1900
5	PPO	01	Nil	4440-7440	1400
6	Lab. Attendant	01	Nil	4440-7440	1300
7	Orderly	01	Nil	4440-7440	1300
8	Helper	02	Nil	4440-7440	1300
9	Gardener	02	01	4440-7440	1300

- (xi) *The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made:* Major account Head 2435 Other Agri. Programme Non-Plan:

S. No.	Account Head/ Name of Scheme	Unit of Appropriation	Amount allotted for the Year 2016-17 (Rs. In Lacs)	Expenditure during 2016-17 (Rs. In Lacs)	Amount surrendered (Rs. In Lacs)	Remarks
1.	2435 Other Agri. Program	Salary	79.77	66.92	12.85	-----
2.		O. E.	1.05	1.05	-----	-----
3.		T. E.	0.45	0.45	-----	-----
4.		M & S	0.20	0.20	-----	-----
5.		M & E	0.46	0.46	-----	-----
6.		Upkeeping	0.63	0.63	-----	-----

- (xii) *The manner of execution of subsidy programmes, including the amounts allocated and details of beneficiaries of such programmes:* Not Applicable.
- (xiii) *Particulars of recipients of concessions, permits or authorizations granted by it:* Not Applicable.
- (xiv) *Details in respect of the information, available to or held by it, reduced in an electronic form:* Seed Testing Reports are forwarded to the concerned quarters from time to time for information and further necessary action at their end.
- (xv) *The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use:* Not Applicable.
- (xvi) *The names, designations and other particulars of the public information officer:* PIO is Mr. Ali Mohammad Bhat, I/C Junior Scientist, Seed Pathology, Department of Agriculture, Lalmandi Srinagar (C. No.
- (xvii) *Such other information as may be prescribed and, thereafter, update these publications every year:* Yearly Progress Reports with respect to Seed Testing (as updated from time to time).

Table 1: Progress of Seed Testing Lab., Lalmandi Srinagar during the Years 2015-16 and 2016-17

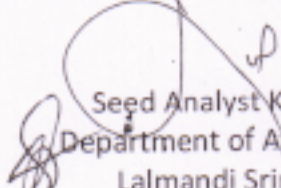
Year	Sample Source	Sample Received/ Analyzed (Nos.)						Sub- Standard Samples (Nos.)		
		Vegetable	cereal	Fodder	Pulses	Oilseed	Total	Ph. Purity	Germ./ Viability	O D V
2015-16	DSCO Srinagar	188	280	105	18	40	631	00	00	00
2016-17	DSCO Srinagar	261	199	26	11	04	501	04	00	01

Table 2: Performance of Grow-Out Site, Lalmandi Srinagar during the years 2014-15 and 2015-16

Year	Sample Source	Sample Received (Nos.)					Samples Analysed (Nos.)					Samples that failed to Germinate/ Perform
		Vegetables	Maize	Oats	Wheat	Total	Vegetables	Maize	Oats	Wheat	Total	
2014-15	DSCO, Srinagar	210	75	00	00	285	202	75	00	00	277	08 (Vegetables)
2015-16		47	35	74	06	162	47	35	74	06	162	-----

Submitted in original for favour of information along with a CD, containing a copy of the same in the electronic format, for relevant necessary action with regard to uploading of information on the official website.

Yours faithfully,


Seed Analyst Kashmir,
Department of Agriculture,
Lalmandi Srinagar.

Copy to:

1. Director Agriculture Kashmir Division for favour of his kind information.

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Government of Jammu and Kashmir
Office of the Assistant Entomologist (Apiculture)
Department of Agriculture
Lalmandi, Srinagar.

Subject:-Disclosure of information in terms of Section 4 of the J&K Right to Information Act,2009 and informations thereof:

Reference:-General Administrative Deptt.'s Circular No.20-GAD of 2017,Dated. 21.04.2017,endorsed by Director Agriculture Kashmir, vide No.Agri/ Estt/2017-18/1161-94 Dated 16.06.2017 and Public information Officer,DAK vide No.PIO/2017-18/66-101 Dated. 20.06.2017.

Obligations of Public Authorities:

1(a).This office has re-started the maintenance of all office records since the floods of 2014 onwards in a catalogued and indexed manner,as the recods prior to floods of 2014 had got damaged and destroyed.

(b)-i) Organisational Set up:

* The scheme is headed by a District level Officer,designated as **Assistant Entomologist (Apiculture)**.

* The Astd. Entomologist is assisted by two zonal level officers.viz.Apiculture Development Assistant and Research Assistant (Apiculture).

* The zonal level officers are assisted by Apairist,Bee-keeper,Khalasi,gardner and orderly.

(ii).Functions and Duties of Officers/Officials of the Entomology Scheme:

They are as under: .

- Plan and Co-ordinate public education programme throughout Kashmir Division, regarding Apiculture.
- Management of Honey bees in natural and artificial habitats (wooden Bee hive boxes).
- Identification and management of Honey bee diseases and Insect-pest of honey bees.
- Awareness against ill- effects of use of chemicals (insecticides,pesticides, weedicides and fertilizers etc.) on the life of Honey bees and their production of Honey.
- Insect-pest management strategies of all commercial crops,their identification and control.

(contd.page-2)

Rev.
Campfile info.
11/7/17



- Implementation of surveys and research studies on various parameters of Honey bees in Kashmir division.
- Investigate and evaluate the role of Insect-pests of Honey bees and its impact on human health and environment.
- Scientific processing of quality Honey ,and its bottling and preservice.

(iii). **Decision making, Supervision and Accountability:**

The Director Agriculture Kashmir, Joint-director Agriculture Inputs Kashmir and Assistant Entomologist (Apiculture) Kashmir are involved in Decision making and supervision of this scheme.

(iv). **Norms set for Discharge of its functions:**

The norms are set jointly or separately by the Director Agriculture Kashmir, Joint-director Agriculture Inputs Kashmir and Assistant Entomologist (Api.) Kashmir for discharge of the duties/functions of the scheme.

(v). **Rules and regulations, Instructions used by employees for discharge of its functions:**

The rules and regulations of its employees for discharge of their duties/functions are in accordance to the J&K State Civil Service rules, set by the J&K Government for its employees.

(vi). **Statement of the categories of documents held by it:**

The documents of the scheme are categorized under the sub-heads of:

- (1). Development (2). Establishment (3). Accounts
(4). Research, and (5). Trainings.

(vii) & (viii). N.A.

(ix) & (x). **Directory of its Officers and Employees with monthly remuneration:**

S.No.	Name of the Officer/Official	Designation	Monthly remuneration.
1.	Mr. Ghulam Rasool Ganai-Malla	Assistant Entomologist (Apiculture)	Rs.33650+D.A.
2.	Mtr. Mir Mehmooda Hamid	Research Assistant	Rs.33660+D.A.
3.	Mtr. Farzana Tabassum	Api. Development Assistant	Rs.20940+D.A.
4.	Mr. Nazir Ahmad Bhat	Apiarist	Rs.14920+D.A.
5.	Mr. Ferzu-din Bhat	Field Assistant	Rs.12390+D.A.
6.	Mtr. Shaheena Akhtar	Khalasi	Rs.10600+D.A.
7.	Mtr. Daisy Kour	Khalasi	Rs.9870+D.A.
8.	Mr. Hira Lal Raina	Gardner	Rs.9870+D.A.

			(Page-3)
9.	Mtr.Rehana Jabeen	Gardner	Rs.10120+D.A.
10.	Mr.Parvez Ahmad Shah	Orderly	Rs.6480+D.A.

(xi). **Budget allocations of the Scheme:**

The budget is allocated to this scheme under Major Head-2851-Village and Small Industries, Development of Apiculture:

Under sub-heads as:

- | | |
|-------------------------------------|----------------|
| 1. Salary | Rs.51.33 lacs. |
| 2. O .E .(Office expences) | Rs. 0.58 lacs. |
| 3. T .E .(Travelling expences) | Rs. 0.55 lacs. |
| 4. M. & E.(Material and equipments) | Rs. 0.75 lacs. |

(xii). **Subsidy programmes:**

This office has no programmes under which subsidies are provided to the beneficiaries, however, these programmes are provided through the extension agencies of the department, headed by Chief Agriculture Officer's of each District.

(xiii to xvii). N.A.

(c) &(d). Noted.

(2). It shall be a constant endeavour of every public authority to take steps in accordance with the requirements of clause (b) of sub section (1) to provide as such information suo motu to the public at regular intervals through various means of communications, including internet, so that public have minimum resort to the use of Act to obtain information.....NOTED.

(3). Every information is being disseminated widely through Newspaper, T.V., Radio and other social media.

(4). The important informations regarding Bee-keeping like the advisories, and other Bee related informations are widely disseminated taking into consideration The cost effectiveness, local language and most effective method of communication in that local area and the information should be easily accessible to the public.

No. - AEA/DW/17-18/143-149
Dt - 11-07-2017

[Signature]
Assistant Entomologist (Apiculture)
Department of Agriculture
Lalmandi, Srinagar.

Copy to the:-

1. Director Agriculture Kashmir, Lalmandi Srinagar for information Please.
2. Joint -director Agriculture Inputs Kashmir, Lalmandi Srinagar for information.
3. Public Information Officer, DAK Lalmandi Srinagar for information and further necessary action .